## ATTENDANCE

**Co-Presidents**  
Cary Boyd present  
Vernita Irvin present  
Sharon Martison absent  

**Vice-President**  
Vacant  

**Finance Chair**  
Erik Tou present  

**Social Committee Co-Chairs**  
William Haslett present  
Emily Cross absent  

**Activities Coordinator**  
Craig Tiede present  

**Graduate Office Advisor**  
Kerry Landers present  

**Biochemistry**  
Scott Seeley absent  

**Biological Sciences**  
Sharon Martison absent  

**C.E.C.S.**  
Vacant  

**Chemistry**  
Ruckman De Silva absent  

**Comparative Literature**  
Vacant  

**Computer Science**  
Ming Li present  

**Dartmouth Medical School (DMS)**  
Todd Burdette absent  

**Earth Sciences**  
Erin Rosenberg absent  

**Electro-Acoustic Music**  
William Haslett present  

**Evaluative Clinical Sciences (ECS)**  
Vacant
Masters of Liberal Studies (MALS) Mathematics
Ryan Ulrich  present  Erik Tou  present
Rick Senuta  present

Pharmacology and Toxicology
Katie Ackley  absent  Vivianne Tawfik  present

Physics and Astronomy
Jenica Nelan  present

Physiology
Cary Boyd  present

Psychology and Brain Sciences
Emily Cross  absent

Tuck School of Business
Vacant

Thayer School of Engineering
Ben Brooksby  absent
Yijin He  absent

Additional Attendees

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
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<tbody>
<tr>
<td>Sandy Spiegel</td>
<td>Graduate Studies Office</td>
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<tr>
<td>Colleen Fox</td>
<td>Engineering</td>
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<tr>
<td>Scout Sinclair</td>
<td>Computer Science</td>
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MEETING MINUTES

I. Orientation Week Events
- Orientation for new graduate students begins this Friday, September 17.

- Craig distributed a schedule of orientation events and highlighted those events open to returning students and/or in need of returning student help. Anyone interested in serving as a campus tour guide for the tours scheduled Monday, September 20 from 1-3pm should let Craig know ASAP. Also, please encourage grads to attend the reception at Hood Museum on Friday, September 24 from 2-3pm.

- Kerry informed the group that the new A&S Dean, Charles Barlowe, has started his position.

- Kerry reviewed orientation events specifically designed for new students, including ethics training, new games and the president's reception (sorry returning students, the president's reception is just for the newbies!).

- Kerry also shared news that the new policy on consensual relationships, The Policy on Consensual Relationships and Conflicts of Interest, can now be accessed via the grad studies web page at the following link: http://www.dartmouth.edu/~gradstdy/students/undergradrel.html.

II. Meet Sandy Spiegel
- Sandy Spiegel, the new Director of Recruiting and Diversity, introduced herself to the group and offered her support.

- Sandy will begin her recruitment travel this term and is interested in having alumni and grads meet her at the locations where she’ll be recruiting. For more information on where Sandy will be headed this fall, access her schedule at: http://www.dartmouth.edu/~gradstdy/wheressandy.html.

III. Library Tours
- Vernita and Sandy had been discussing providing graduate students with information about the variety of libraries on campus and the services they provide. Vernita asked the group if students from their departments would be interested, or find benefit, in learning about those libraries outside of their field.

- Jenica, Vivianne and Scout did not believe it would be necessary for students in their departments.

- Rick is interested in knowing where all the computers are located, especially during busy times of each term.

- Kerry believes the library resource information would mostly be a MALS student issue, given the nature of the other programs.

- Bill was supportive of the idea of providing information to students, but not in the form of an active library tour or session. Craig suggested Vernita compile information and set up a web tutorial as a link off the GSC web page. Colleen suggested getting some of that information from the Academic Skills office.

IV. Funding Procedures
- Vernita reminded the group that all funding requests should be submitted to Erik et al via the online funding request form.

- It was established that both Cary and Craig have $1000 for the academic year to plan and implement events and activities without need for GSC approval.

V. 04-05 Budget
- Erik distributed a proposed budget for the year. Believing our estimated funds to be around $28K, he plans expenditures to be around $22K with an estimation of about $5500 being spent each term.

- Craig indicated that we spent about $2800 during the summer term, well below the $5500 estimation as planned to allow for greater spending throughout the remainder of the year.
- Erik received two requests for funding since our last meeting. The first was for “Beerstock,” and event co-sponsored by the DMS and being held off-campus this coming Saturday, September 18. They asked for $300 to assist with drinks and supplies. The second was for “First Year Night at India Queen,” an event grad Scout Sinclair wanted to plan and implement. She asked for $150 to assist with food, drink specials and advertising. It is to be held Friday, October 1.

- Kerry expressed concern regarding sponsorship of the “Beerstock” event, because of liability issues for the GSC. After some debate, a vote was held. Two voted to fund the event, five voted not to fund the event, and the others abstained. The request was therefore denied.

- Scout decreased her funding request to $120 after discussing with Kerry some alternate means of advertising. A vote was held. Nine voted to fund the event, none voted not to fund the event, and the others abstained. The request was therefore approved.

VI. Upcoming Events
- Kerry inquired about the status of the GSC Social Committee. Bill is willing to stay on as a co-chair, but believes Emily is no longer interested. Scout expressed an interest in becoming Bill’s co-chair and it was so decided.

- Cary will be hosting a wine and cheese event in North Park this coming Saturday, September 18 from 5-7pm in the laundry room. On Sunday, September 26, she is planning a trip to Wal-Mart. And, no Saturday, October 2, she is planning a hike. These events are not limited just to North Park residents.

- Craig has planned events through early October to coincide with orientation. Following orientation, he is working on setting up a service project through Habitat for Humanity on Saturday, October 30 and has begun plans for the annual Holiday Reception on Thursday, December 2 at the DOC House.

- Joe Clifford, Outreach & Arts Education Manager for the Hop, who is interested in developing a partnership with the GSC, contacted Craig. Anyone with suggestions for how to best work with the current Visiting Artist series or further develop programming opportunities through the Hop should pass them along to Craig ASAP. Craig plans to meet with Joe during the week of September 27.

VII. Quiz Night
- Craig informed the group that the GSC could no longer utilize its funds to support “Quiz Night” by providing gift certificates to winning teams. Dartmouth funds cannot be used to purchase gift certificates as they qualify as non-taxable income.

- The group debated options for supporting “Quiz Night” and it was ultimately decided that Vivianne would purchase champagne for the winning team and turn receipts in to Craig for reimbursement. A unanimous vote supported this idea.

VIII. Open Agenda
- New t-shirts for the 04-05 year have not yet been made nor ordered. The GSC is interested in sponsoring a t-shirt logo design contest. Craig will work on details for the contest and share his ideas with the group by week’s end.

- Colleen, the graduate advisor for the Choate cluster, mentioned a program she’s implementing for which she’d like to receive graduate student assistance. Each Wednesday at 4pm, she’ll be hosting a tea with graduate students, wherein they can interact with the freshmen living in her cluster. Colleen will e-mail Craig information about how to become involved and anyone interested in assisting should let Colleen know ASAP.
Minutes submitted by Craig Tied, Graduate Activities Coordinator.