PROJECT MANAGEMENT
GRID ACTIVITY

Overview:
Many LFs are supporting teams of students with projects. This exercise was designed to allow the LFs to think through strategies for supporting students at various stages of their project.

Learning Objectives:
● Develop strategies to support students through various stages of a project.

Activity:
Ask the Learning Fellows:

● What are the skills, tasks, deliverables, and obstacles in this project?
  ○ Write these on post-its
● How do they fit into the planning, implementation, and final submission?
  ○ Create a grid on the board as shown below and place post its
● What is the LF role in moving the teams through these projects?
  ○ LFs mark the topics they want to discuss
● What are some strategies for helping with these?
  ○ Discuss as a group

<table>
<thead>
<tr>
<th></th>
<th>Planning</th>
<th>Implementation</th>
<th>Final Submission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skills (Hard and Soft)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tasks</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deliverables</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Obstacles</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>